



Great Lakes Herb Faire New Vendor Application

September 10th-12th, 2021 at virtualherbfaire.podia.com

Come share your herbal talents at our Great Lakes Herb Faire Marketplace! We are currently looking for regional vendors who specialize in making high quality, handmade herb related products or those who provide services related to medicinal herbs. The virtual marketplace will be a page on our website where people can browse a list of vendors and find links to purchase products from the safety and convenience of their home. All applicants will be equally considered, including our vendors from last year. [Click here](#) to view last year's virtual marketplace.

YOU MUST BE A FULLY REGISTERED HERB FAIRE PARTICIPANT OR SPONSOR BEFORE WE CAN RESERVE AND CONFIRM YOUR VENDOR SPACE.

HERB FAIRE REGISTRATION: register [online](#).

SPONSORSHIP APPLICATIONS can be obtained by emailing Jackie at Jdelisi2@charter.net.

VENDOR APPLICATIONS: please fill out application below and send it to Coleen at coleenshaull@gmail.com. If you are approved as a vendor, you will need to either (1) be fully registered for the Faire or (2) a sponsor of the Faire. If you choose the registration, Coleen will let you know where to send your vendor fee payment.

Application deadline: August 10, 2021. **Payment deadline:** August 31, 2021.

Vendor Information

Approved vendors should send the following to Caitlin (caitlinpotere@gmail.com):

- A square (1:1 ratio) photo that represents your business. (*Minimum 215 x 215 pixels*)
- A short business description. (50 words or less)
- A link to the web page you would like to feature.
- Optional: Discount code, charitable contribution information, etc. for sales made on Herb Faire weekend.

For those of you who do not have an online store, we can display a product sheet. Upon request, Caitlin can send a basic template that you can use if you'd like. Feel free to add photos or modify it in any way that suits you. You are also welcomed to create your own product list and send it over in PDF format. Don't hesitate to reach out to Caitlin with any questions about formatting, etc.

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Contact Name: _____

Business Name: _____

Address _____

City, State & Zip: _____

E-MAIL: _____ Phone No.: _____

Website: _____

What other events have you vended at? _____

Do you have General Liability Insurance for your Company or Products? Y _____ N _____

If **yes**: Insurance Provider: _____ Policy#: _____

If **no**: Please Sign the GLHF Hold Harmless Waiver (available at the end of the form) to include and send in with your Vendor Application.

Please describe the products, items or services that you would like to sell or represent at the GLHF Marketplace:

Choose one option:

_____ Virtual Vendor Space with Faire Registration - \$50.00

_____ Virtual Vendor Space with Sponsorship – Free with \$100+ Sponsorship levels

Vendors must be fully registered before we can reserve and confirm your virtual booth space.

Thank you for your application, we hope to have all Vendor Confirmations emailed by August 15th, 2021.

Great Lakes Herb Faire Hold Harmless Agreement: 2021 Indemnification and Release

I the Vendor/Seller: _____

(Here in after referred to as "Seller"), being provided virtual selling space at the *Great Lakes Herb Faire*, online event, agrees to the following terms and conditions:

Great Lakes Herb Faire, operator of the *Virtual Vendor Marketplace* (including Vendor Coordinators and Managers that operate in the future by *Great Lakes Herb Faire*, its affiliates or successors): and its officers, independent contractors, employees, agents board members and volunteers and *greatlakesherbfaire.org*.

1. "Seller" shall mean any vendor, farmer, team member, participant, volunteer, or entity at the *Great Lakes Herb Faire*; seller's employees, agents or volunteers, including family members; and its heirs and assigns.
2. **Indemnification:** Seller shall indemnify and hold harmless *Great Lakes Herb Faire* or *Podia*, it's boards and commissions, officers, agents, employees and volunteers from and against any and all loss, damages, liability, claims, suits, costs and expenses whatsoever, including reasonable attorney's fees, regardless of the merit or outcome of any matter connected to any act or omission in going to, coming from, or performing services, work or activities at or in relation to the *Great Lakes Herb Faire*.

Release: Seller hereby waives, releases, and discharges any and all claims for damages for personal injury, death, or property damages which it may have or which hereafter accrue as a result of its activity at the *Great Lakes Herb Faire* and *Podia*.

Market Safety Requirements : Seller hereby assumes liability and financial responsibility for any accident, injury or property damages resulting from failure to comply with the *Great Lakes Herb Faire* and *Podia* rules.

I HEREBY STATE THAT I HAVE READ, UNDERSTAND AND AGREE TO FOLLOW THE ABOVE PROCEDURES OUTLINED IN THIS COPY OF THE GREAT LAKES HERB FAIRE HOLD HARMLESS AGREEMENT- IDEMNIFICATION AND RELEASE FORM. IN WITNESS THEREOF, this agreement is executed this ____ day of _____, 2021.

Sellers Name (Print) _____ Seller's Signature _____

Address, City, State, Zip _____

Please return agreement to: Coleen (Vendor Coordinator) at coleenshaull@gmail.com along with any questions about vending.